



# Austin Tyler & Co

4415A Constitution Lane Marianna, FL 32448  
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## Lessee Notice of Intent to Vacate

**This form may be used to provide the notice required by the Lease. Please note that a Lease may only be terminated at term end, or if on a month-to-month basis, at the end of any rental period.**

Lessee(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Are you breaking your lease? Yes / No If yes, date ATC can begin marketing for re-rental \_\_\_\_\_  
If yes, **PLEASE READ THE FOLLOWING**. As a reminder of your lease terms, your obligations are related to the condition in which you leave the home and any other balances due. Your obligation to pay rent and maintain the home including utilities and lawn as required by your Lease continues until your obligation ends, either when the home is re-rented or your Lease term ends. You are also responsible for any cost to the Owner for re-leasing the home.

Full Forwarding Address: \_\_\_\_\_

Move-Out Date: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

You must keep the utilities on for **two full business days** after the date ATC receives the keys if you are not breaking your Lease (otherwise, see note above).

- 1) You understand the property may be shown, as described in the Lessee Handbook, to potential New Lessees once ATC receives this notice.
- 2) You agree to follow the cleaning and repair checklist guidelines provided in the Move-Out Procedure.
- 3) You understand that deposits are not considered rent and cannot be used as such.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Current Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Current Phone #: \_\_\_\_\_

<b>Office Use Only</b>		
Received by: _____	Initials: _____	Date Received: _____